

ST BERNADETTE'S JUNIOR SCHOOL
 Quarryvale
 Clondalkin
 Dublin 22.
 Telephone: 016263188 Fax: 01-6261865
 E-mail: stbjns@gmail.com
 Website: www.stbernadettesjns.com



Principal: **Dónal Ward**
 Deputy Principal: **Noirín Kenny**
 HSCL: **Gillian Lynch**

APPLICATION FORM 2023 - 2024
 Uimhir Rolla: 19743E

Pupil's Full Name:	Male/Female
Date of Birth:	Country of Birth:
P.P.S. Number:	Nationality:
Address:	If born outside the country, year of arrival in Ireland:
Class:	Languages spoken in the home:
Parent/Guardian Details	Parent/Guardian Details
First Name:	First Name:
Last Name:	Last Name:
Relationship to child:	Relationship to child:
Phone No (Mobile):	Phone No (Mobile):
email Address:	email Address:

By providing us with the above information you are giving St. Bernadette's JNS permission to contact you by Post, Phone or email.

Names of brothers/sisters who are attending or have attended St. Bernadette's Schools:

Please tick the class level you are applying for.

Early Start	Junior Infants	Senior Infants	1st	2nd	Special Class (ASD)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If applying for Early Start, please tick your preference			Morning	Afternoon	Either
If applying for Early Start, is your child toilet trained?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name of Previous School/Pre-school:

Address:

Principal's Name:

Phone No:

Additional local contact names, to be contacted in emergencies Not the same as parent/guardian

Name:		Phone No:
Relationship to child:		
Name:		Phone No:
Relationship to child:		

Under Family Law, is there a legal document the school should know about? If yes, please provide a copy.	Yes	No

Is there any additional information about your child which you would like to share with us?

Please tick	Yes	No
Have you attached a Birth Certificate for your child?		
Have you filled in your child's PPS number?		
Have you attached proof of address?		
Have you signed form where indicated?		
Have you attached a report? (APPLICATIONS FOR SPECIAL CLASS ONLY)		

If this application form is being signed by **one parent only**, please read and sign the following

I _____ confirm that both parents of _____ are aware of & consent to this application to St. Bernadette's Junior School.

Signed:	Parent/Guardian	Date:
Signed:	Parent/Guardian	Date:

Both Parents/Guardians to sign

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Privacy Notice to Parents/Guardians

By enrolling your son/daughter in St. Bernadette's Junior School, you acknowledge that their personal data shall be processed by St. Bernadette's Junior School.

1. **Who are we:** St. Bernadette's Junior School, Quarryvale, Clondalkin, Dublin 22, D22 CD39

2. **The information we collect about your son/daughter**

The personal data we collect can include information about their identity and contact details; photographs, family details; admission/enrolment details; previous school; academic progress; PPS number; special educational needs; nationality; language; religion; medical data; information about behaviour and attendance; other personal data.

As your son /daughter is under 18 years on enrolment we also collect the name, address, contact details and other information regarding the parents/guardians.

3. **How do we use the information:**

We use the data regarding your son/daughter for purposes including enrolment; to provide adequate education and support; to monitor their academic progress; to care for their health and wellbeing; to care for our staff and students; to coordinate, evaluate, fund and organise educational programmes; to comply with our legal obligations; to comply with our monitoring and reporting obligations to Government bodies; to process appeals, resolve disputes and defend litigation.

4. **Who we share the information with:**

We share your personal data with third parties, including other Government bodies. This includes the Department of Education and Skills, NCSE, TUSLA, An Garda Síochána, HSE, NEPS, SCP, EWO, other schools to which pupils transfer to.

5. **We do not engage in automated decision making/profiling**

6. **How long do we hold the data:**

We hold some data for a short time (until end of the school year) Some other data is held for a longer period. For further information on retention please request to see our data policy at the school reception.

I have read the above Privacy Notice and I understand how my son/daughters personal data is processed.

Name of pupil: _____

Signed: _____

Parent/Guardian

Parent/Guardian

Consent Form

We would like your permission for the following in relation to your child

Please tick the appropriate box and sign - Both parents/guardians please sign below

Please Tick	Yes	No
Activities Outside/After School		
During the school year classes may undertake activities outside the school premises e.g. visiting the church, library, tours. I consent that my child may do so.		
D.T. (Digital Technology)		
I give consent for my child to use the computers in the school in line with our Acceptable Use Policy.		
School Website/Publications: I give consent for the use of school related photographic images which include my son/daughter on the school website, school facebook page or in other school publications or displays. I understand that s/he will not be identified individually. Parents are asked not to upload posts (ie comments/photos/tweets) on social media regarding pupils, staff, events in our school		
Dept. of Education & Skills		
I give written parental consent to share Ethnic or Cultural Background and Religion with the Department of Education & Skills.		
Medical Emergencies		
I give permission for my child to receive any medical attention deemed necessary and to be taken to hospital in case of serious illness or accident.		
School Policies		
I agree that my child and I will abide by the school code of behaviour (summary below, full version available on school website: stbernadettesjns.com).		
I agree that my child will abide by the School Healthy Eating Policy (available on school website)		
Uniform		
I agree that the school uniform must be worn by all children in the Junior School		
Competitions		
I give consent to allow my child to enter school competitions and for their name and date of birth to be shared with the organisers.		
SPHE		
My child may participate in the Stay Safe programme (child abuse prevention programme), Walk Tall programme (substance misuse prevention programme, Relationships and Sexuality programme (RSE), Be Safe (National Safety Council) These programmes form part of the Social Personal and Health Education curriculum (SPHE)		

Code of Behaviour

The school Code of Behaviour was drawn up in consultation with the children and the parents. The full version is available on: stbernadettesjns.com. It can be summarised as follows:

Rules

1. Have kind hands and feet and words
2. Do as you are told when you are told
3. Do your best and let others to the same
4. Sit safely and listen well told.
5. Walk quietly and safely

Consequences

- Step 1 I will be given my first warning
- Step 2 I will be given my second warning
- Step 3 I will be moved to another place
- Step 4 I will be sent to another class and my parents told.
- Step 5 I will be sent to the Principal's office

If a child is on Step 4 or Step 5 parents will be notified and will be asked to return a signed slip to the school. Parents should support the school by explaining to their children that the rules of the school must be kept. If a child misbehaves in the playground they may be put in detention and parents will be informed of this. Persistent misbehaviour in the yard can result in suspension from the playground. The Board of Management reserves the right to suspend or expel children for persistent or gross misbehaviour. The Board of Management reserves the right to refuse admission where there is a history of violent behaviour.

Our behaviour code has been successful over the years, thanks to the support of parents, pupils and staff.

Signed: _____ Parent/Guardian Date: _____

Signed: _____ Parent/Guardian Date: _____